

# GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA

## APPLICATION FOR OBTAINING GATE PASS FOR ENTRY OF VEHICLES IN THE PARKING AREA

(FOR COLLEGE STAFF)

Sr. No. \_\_\_\_\_

Paste  
passport  
size  
photo here

1. Name: \_\_\_\_\_
2. Designation: \_\_\_\_\_
3. Department/Section: \_\_\_\_\_
4. Residential Address: \_\_\_\_\_  
\_\_\_\_\_
5. Ph. No.: \_\_\_\_\_ Email: \_\_\_\_\_
6. Vehicle Registration No.: \_\_\_\_\_
7. Class of Vehicle: \_\_\_\_\_
8. Vehicle Description: \_\_\_\_\_ Colour of the vehicle: \_\_\_\_\_
9. Vehicle is registered in the Name of: \_\_\_\_\_
10. Relation with person, in the name of whom vehicle is registered: \_\_\_\_\_  
(self/spouse/parents/son/daughter)
11. In the event of sale of the vehicle, the entry Gate Pass will be returned to the Issuing Authority immediately.
12. In the event of loss of the vehicle, the issuing Authority will be informed immediately.
13. Whenever staff member quit the job/or proceed on long leave, he/she will return the Gate Pass & get the No-Dues.
14. In case of mis-statement of facts, it will be liable for disciplinary action.

**Signature of Applicant**

The above furnished particulars have been verified and found correct.

**Head of Department/Section**

**Dean (SW)**

- Note:**
1. Entry Gate Pass will only be issued if the vehicle is registered in the name of Self/Spouse/Parents/Son/Daughter
  2. Sticker is non-transferable
  3. Attach photocopy of Registration Certificate of the Vehicle
  4. Entry Gate Pass will be pasted on the vehicle & handed over to the owner.